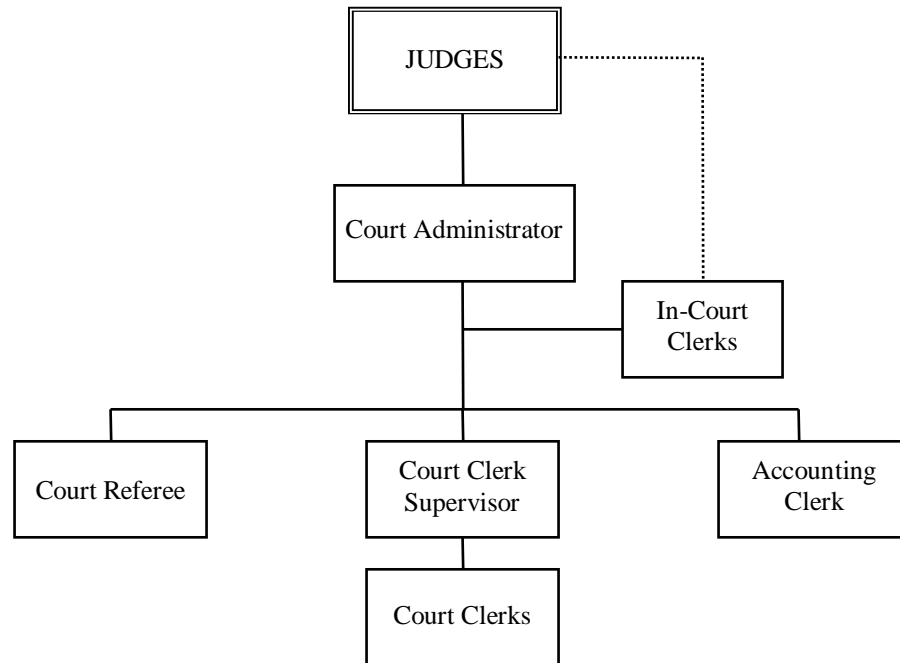


Department Organization

Court Services



Department Description

The Justice Court is a limited jurisdiction court responsible within Sandy City for the adjudication of criminal matters classified as Class B and C misdemeanors, violations of city ordinances, infractions, and small claims actions not to exceed \$10,000 in value.

Department Mission

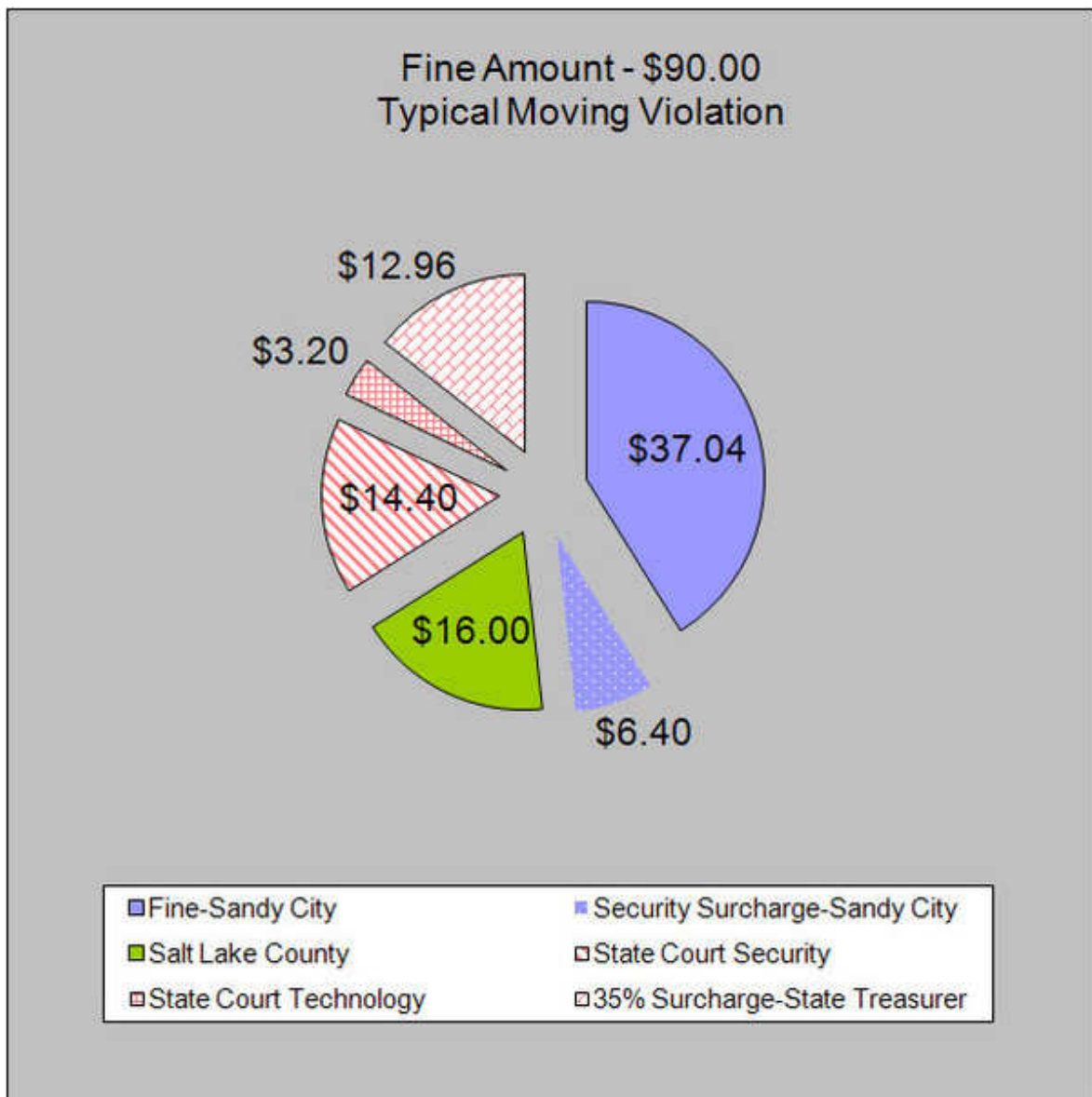
The mission of the Justice Court is to provide the Sandy City community with an open, impartial, efficient, and independent system for the advancement of justice under the law.

Traffic Fines Distribution

Bail schedule, surcharge, and distribution are set by state law

Typical Moving Violation Fine Amount: \$90

Category	Amount
Fine-Sandy City	\$37.04
Security Surcharge-Sandy City	\$6.40
Salt Lake County	\$16.00
State Court Security	\$14.40
State Court Technology	\$3.20
35% Surcharge-State Treasurer	\$12.96
Total	\$90.00
Sandy City retains 48.27% or \$43.44	



General Policies

The Sandy Justice Court is a court of limited original jurisdiction for the adjudication of Class B & C misdemeanors and infractions occurring within Sandy City. The court also handles civil small claims filings. As an integral part of the city's criminal justice system, the court follows several core principles as service delivery objectives.

- Treat all individuals with dignity and respect.
- Ensure that proceedings are open, impartial, and timely.
- Provide appropriate case follow-up to ensure compliance with judicial orders.

Justice Court Revenue Policy

The city's policy for revenue generated by the court is as follows:

- The Justice Court is funded by the city's general fund without regard to the revenue generated by court fines.
- Court fines, the bail schedule, surcharges and the distribution of revenue from court fines are established by state law.
- The intent of court decisions, fines, and enforcement activities is to change behavior and not solely to generate revenue.
- Those who violate traffic, zoning, and animal-related laws should primarily bear the costs of enforcement rather than the general public.
- The court will make every effort to collect all revenue due and handle cash in compliance with city policy and the state money management act.

Note: Citizen feedback consistently underscores the importance that city residents place on safety specifically citing traffic control as a desired improvement (see the survey results on page 12). One of the city's core functions is to promote public safety by enforcing the laws established for that purpose. The FY 2011 court services budget includes \$1,362,617 of direct costs. The city's cost allocation study identifies an additional \$677,881 of indirect costs associated with the building, human resources, finance, and other overhead costs as well as the costs related to prosecution. The costs associated with the officers that issue the tickets are also significant but have not been calculated. However, the difference between the \$2,653,500 generated by court fines and the sum of the direct and indirect costs is equal to just 5% of the Police Department's budget. The cost of the police, zoning, and animal control officers exceeds this amount which means the money collected in court fines covers only a portion of the total costs of enforcement (see chart on page 84). The city believes that this is as it should be. The violators should pay for most of the costs but not so much that money becomes an incentive that could result in unreasonable enforcement.

Five-year Accomplishments

- Court Referee

The Justice Court holds referee hearings for minor traffic offenses and animal control violations. During 2009, referees heard 3,723 matters of which only 8-9% proceeded to trial. Clerks authorized to offer non-appearance plea-in-abeyances for minor traffic violations helped reduce the number of referee hearings needed.

- Video Technology

In 2009, 2,106 defendant appearances were accomplished through the use of video technology between the court and various jail facilities throughout Utah. This effort improved overall security and saved over \$63,000 in transport costs during the year.

- Case Management

In mid 2006, Sandy City became Utah's only entity to electronically file prosecutor's "Informations." This saves time for both the prosecutor and the court. Efforts are underway to continue this model program even after the court's database is transferred to State Court control in 2011.

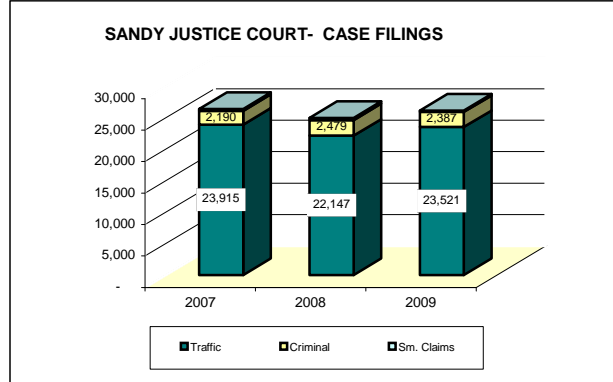
- Electronic Payments

Initiated in September, 2009, individuals may now pay most fines and fees via the Internet or telephone for a \$2.00 service fee. Through March 2010, over 5,900 payments were made this way.

Performance Measures & Analysis

Court Services

New case filings in the Justice Court totaled 26,155 in 2009. This represented a 4.8% increase from 2008. Continuing budget reductions forced clerical positions to be held vacant which resulted in 2,180 new cases filed per clerk. The telephone response rate fell from a 78.3% no delay rate in 2008 to 73.0% in 2009 and averaged 67.1% for Jan-Mar 2010. The caseload backlog was only reduced minimally for the year and that achievement is based on successful efforts early in 2009. Case closure rates could not be sustained throughout the calendar year as new case filings have returned to pre-recession levels.



Measure (Calendar Year)	2007	2008	2009
Criminal Cases	2,190	2,479	2,387
Traffic Cases	23,915	22,147	23,521
Small Claims Cases	286	335	247
New Cases Filed per Clerk	1,992	1,997	2,180
Cases Pending (12/31)	8,234	7,956	12,792
Criminal Trials	1,176	910	987
Arraignments	4,517	5,117	5,157
Court Referee Hearings	3,280	3,219	3,723
Incoming Phone Calls	66,225	67,349	68,687
Calls Answered Without Delay*	69.3%	78.3%	73.0%

* Monthly Average.

Significant Budget Issues

- 1 Court Appointed Counsel** - As a result of more individuals meeting the indigency standard and to meet statutory requirements, the court has increased this line item.
- 2 Credit Card Processing** - The increase in this line item will help cover rising credit card processing costs.
- 3 Seasonal FTE's** - Based on a review of seasonal FTE's, FTE counts are being adjusted to more accurately reflect current staffing.

Budget Information

Department 15	2007 Actual	2008 Actual	2009 Actual	2010 Estimated	2011 Approved
Financing Sources:					
3151 Court Fines	\$ 2,708,123	\$ 2,765,193	\$ 2,780,236	\$ 2,428,119	\$ 2,481,500
3153 Court Surcharge	142,541	124,475	125,862	127,000	127,000
31693 JC Attorney Recoupment	4,016	24,353	29,907	27,000	45,000
31696 Internet Traffic School	750	660	780	-	-
Total Financing Sources	\$ 2,855,430	\$ 2,914,681	\$ 2,936,785	\$ 2,582,119	\$ 2,653,500
Financing Uses:					
411111 Regular Pay	\$ 654,982	\$ 709,840	\$ 715,351	\$ 719,237	\$ 729,446
411113 Vacation Accrual	11,196	7,627	7,171	-	-
411121 Seasonal Pay	19,591	22,108	19,459	4,856	4,856
411131 Overtime/Gap	3,019	2,146	1,539	2,300	2,300
411211 Variable Benefits	141,405	153,171	152,515	152,648	152,461
411213 Fixed Benefits	106,159	101,142	99,656	111,280	114,069
411214 Retiree Health Benefit	2,266	2,449	-	2,547	2,304
41132 Mileage Reimbursement	116	-	-	200	200
4121 Books, Sub. & Memberships	2,866	3,060	3,269	3,200	3,200
41231 Travel	9,707	8,620	7,275	10,000	10,000
41232 Meetings	335	825	266	750	750
41235 Training	280	590	745	500	500

Budget Information (cont.)
Court Services

Department 15	2007 Actual	2008 Actual	2009 Actual	2010 Estimated	2011 Approved
412400 Office Supplies	23,772	26,476	21,832	24,650	24,650
412420 Postage	18,895	20,983	17,467	19,800	19,800
412435 Printing	7,780	3,513	4,475	8,500	8,500
412440 Computer Supplies	196	1,111	2,609	4,000	4,000
412511 Equipment O & M	5,059	6,040	6,670	6,800	6,800
412611 Telephone	13,428	13,752	13,537	15,023	15,516
41333 Court Appointed Counsel	64,350	95,550	123,450	106,000	116,000
41342 Credit Card Processing	16,624	16,756	21,056	16,000	24,800
413723 UCAN Charges	270	256	279	270	270
41379 Professional Services	5,553	3,593	5,788	6,400	6,400
41381 Witness Fees	6,216	5,698	6,346	6,600	6,600
41382 Jury Fees	1,792	2,276	1,443	1,776	1,776
41389 Miscellaneous Services	23,758	22,208	27,604	32,831	32,831
414111 IS Charges	71,580	82,177	79,669	76,922	74,588
4174 Equipment	12,509	17,913	15,852	-	-
Total Financing Uses	\$ 1,223,704	\$ 1,329,880	\$ 1,355,323	\$ 1,333,090	\$ 1,362,617

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Staffing Information	Bi-weekly Salary		Full-time Equivalent		
	Minimum	Maximum	FY 2009	FY 2010	FY 2011
Appointed - Category 1:					
Justice Court Judge	\$ 2,775.20	\$ 4,370.90	1.00	1.00	1.00
Justice Court Judge	\$ 34.69	\$ 54.64	0.60	0.60	0.60
Justice Court Administrator	\$ 2,240.00	\$ 3,528.00	1.00	1.00	1.00
Regular:					
Justice Court Clerk Supervisor	\$ 1,418.40	\$ 2,234.00	1.00	1.00	1.00
Justice Court Referee	\$ 1,286.40	\$ 2,026.10	1.00	1.00	1.00
Senior Court Clerk	\$ 1,089.60	\$ 1,716.10	3.00	3.00	3.00
Justice Court Clerk	\$ 1,012.80	\$ 1,595.20	7.00	7.00	7.00
Part-time:					
Justice Court Clerk	\$ 12.66	\$ 19.94	1.00	1.00	1.00
Seasonal:					
Justice Court Clerk	\$ 7.25	\$ 11.60	1.25	0.64	0.19
Total FTEs			16.85	16.24	15.79

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Budget Information (cont.)
Court Services

Fee Information	2007 Approved	2008 Approved	2009 Approved	2010 Approved	2011 Approved
3151 Court Fines					
Traffic School	\$25	\$25	\$25	\$25	\$30
Electronic Payment Convenience Fee	N/A	N/A	N/A	\$2	\$2

Justice Court Revenues Compared to Associated Justice Costs - FY 2011 Budget

